

CALL FOR EXTERNAL AUDIT SERVICES

I. INTRODUCTION

Center for Conflict Resolution (CECORE) is a Ugandan NGO founded in 1995 by a number of Ugandans aspiring to promote alternative and creative means of preventing, managing, and resolving conflict. CECORE's purpose is to empower individual women and men, communities, organizations and institutions to transform conflict effectively by applying alternative and creative means in order to promote a culture of active tolerance and peace.

CECORE commits to work with people, especially – but not only – in areas where conflict is present or peace is threatened, to awaken and develop their awareness that peace is within their grasp; to empower them with the knowledge and skills relevant to their situation; and to facilitate conflict prevention, resolution and transformation.

CECORE receives grants mainly from external Donors. These grants are based on an approved budget

2. Policy Objective

CECORE key policy objective on audit is to ensure that; The Financial Statements are expeditiously audited to create confidence in the stakeholders of CECORE.

3. Purpose of the audit

- a) To carry out an annual examination of the accounts prepared by CECORE;
- b) To cover examination of Financial Statements to be able to determine whether they present a “true and fair” view of the state of affairs of CECORE during a given period under audit and to ensure that they are in compliance with IFRS, and other related regulatory requirements.
- c) To conduct any other audits and investigations as may be required from time to time by the **Board of Directors** of CECORE.

4. Process and key deliverables

Interested audit firms are required to submit a proposal as per the above stated purpose.

After the proposals have been received and management meetings have been held, a shortlist of firms will be done. An information session will be held for the shortlisted firms to give further opportunity to understand and gather appropriate information from each.

- a) Upon approval, the successful **Audit Firm** will be notified and requested to prepare an Engagement Letter which shall be reviewed by the **management** to ensure that it meets the required standards and forwarded to higher authority of the organization for possible approval and signing.

The selected firm will be required to:

- b) Conduct audits
- c) Deliver draft audit reports and managements letters

Plot 1040 Soya (Factory) Road P.O BOX 5211, Kampala, Uganda. Telephone : +256 414
255033/2344405

Email : cecore795@gmail.com
www.cecure.or.ug

- d) Have a **Management** meeting to review the draft Audited Financial Statements and Management Letter and provide comments as necessary within an agreed timeframe.
- e) Present a final audit report to the **BOD** for review and approval.
- f) Will from time to time provide financial advice to the organization to avoid unnecessary or un called for financial losses

5. TIME FRAME

CECORE is soliciting proposals from credible audit firms to be contracted to audit its financial statements. The tenure of the **selected Audit Firm** shall be 1 year, however, this may be renewed up to a maximum of 3 times depending on performance.

6. MINIMUM QUALIFICATIONS AND EXPERIENCE

- i. Registered with the Institute of Certified PublicAccountants of Uganda;(ICPAU)& UgandaRegistration Services Bureau (URSB)
- ii. Independent from the senior employees of CECORE;
- iii. Minimum of 5 years of demonstrated relevant experience
- iv. Qualified and experienced accountants; and
- v. Honest and possessing high level integrity.

7. EXPRESSION OF INTEREST

Competent and Interested audit firms are encouraged to submit their expression of interest. The expression of interest should include among others a financial proposal to conduct the basic audit function

The expression of interest should be submitted to the Board of Directors - Center for Conflict Resolution (CECORE) cec795@gmail.com and copy to moritatina@yahoo.com ; johnfischert@yahoo.com and rothieno@cec795.or.ug not later than June 12, 2026